

FINAL EXAMINATIONS

Lewis & Clark College has a four-day final examination period. Students must take their exams during the designated final exam time, with the following exceptions:

- *Exam conflicts.* Students who have courses in periods that share the same final exam time will be allowed to reschedule, as necessary, the conflicting exam(s).
- *Exam congestion.* Students who have three examinations scheduled on the same day will be allowed to reschedule one of their exams to another day.

Students wishing to reschedule an exam must initiate a request to the faculty involved, no later than the last day of classes. The faculty involved will determine alternate examination arrangements. All final exams must take place within the examination period.

In addition, Lewis & Clark recognizes that exam schedules may conflict with religious observances, and in such cases, faculty should make reasonable accommodations to reschedule. For more information, see the Religious Holiday Observance and Student Absence Policy (https://college.lclark.edu/student_life/-our-departments-/student-rights-responsibilities/student-code-of-conduct/college-policies/religious-holiday-observance-and-student-absence-policy/). Students must initiate a request to the faculty involved, and the faculty will determine which examination may be rescheduled within the examination period.

Examinations are not to be rescheduled for any other reason.

Reading days, the two days before finals begin, are for student study and optional review sessions. Final examinations or other mandatory classroom activities are not to be scheduled on those days. Final exams should be held during the three-hour slot assigned. If the class does not have a final exam, then the last class meeting day is during the scheduled final exam time period.