

CONTINUOUS ENROLLMENT/LEAVE OF ABSENCE

Students who elect to interrupt their studies must demonstrate a valid reason (i.e. illness, family emergency, etc.) to obtain an approved leave of absence. The application for leave of absence must be approved by the program director and the department chair. The application must then be filed with the graduate registrar's office.

Students with an approved leave of absence who remain unenrolled for more than 12 months or students who take leave without an approved leave of absence will be required to apply for readmission to the program. Students will be responsible for meeting program requirements as outlined in the current graduate catalog. Degree program matriculants who have not enrolled in classes for more than 12 months will have a registration hold placed on their accounts and will be unable to register for classes without being readmitted.

Upon readmission students will be required to meet current catalog and licensure requirements. Readmission instructions may be found at this link: <http://docs.lclark.edu/graduate/admissions/>.